

Transfer Request / Acceptance Letter

The present Principal Broker must sign the release statement on the back of the license and mail or attach it to this request. The new/accepting Principal Broker should complete this form. A separate form is required for each licensee being transferred or accepted.

The cost to transfer is \$10.00 per licensee. Activating from Escrow may also require payment of the Errors & Omission's Insurance premium and proof of Continuing Education. The fee must be submitted as a check or money order and made payable to the Kentucky Real Estate Commission. (KREC)

- Transfer from one Principal Broker to another
- Transfer from one branch location to another or from one multiple office to another
- Activating an escrowed license (*may also require E & O Insurance Premium plus proof of CE*)

PLEASE TYPE and/or PRINT LEGIBLY

I hereby accept / transfer _____ License# _____
Licensee's Full Legal Name

Printed Principal Broker's Name Principal Broker's Signature Date

Real Estate Firm/Company Name Real Estate Firm/Company Street Address

Firm/Company City / State / Zip Code (_____) _____
Real Estate Firm Telephone Number

Mail this form and check or money order to: (*We cannot accept Cash/Credit/Debit*)

Kentucky Real Estate Commission
10200 Linn Station Road, Suite 201
Louisville, KY 40223

(502) 429-7250 or Toll-free: 1-888-373-3300
Fax (502) 429-7246
Web Site Address: www.krec.ky.gov